



**“SIZZLING TOPICS FOR PUBLIC MANAGERS,
GET FIRED UP AND READY TO LEAD”
AACPM 2012 NATIONAL CONFERENCE
CALL FOR PRESENTATIONS
DUE 12/15/11**



THE SOUTH CAROLINA
Society
OF CERTIFIED PUBLIC MANAGERS

The American Academy of Certified Public Managers® issues this "Call for Presentations" for its 24th Annual Conference to be held October 14 – 16, 2012, in Columbia, South Carolina. Presentations are scheduled to be 60 to 90 minutes in length. Please return this cover sheet with other required materials postmarked by December 14, 2012. This form may be duplicated. Additional information on the Academy as well as the conference can be found at: www.cpmacademy.org

PRESENTATION TITLE: _____

PRESENTERS: List names as you wish them to appear in the conference brochure. Correspondence will be sent to the primary presenter. Please print or type:

NAME OF PRIMARY PRESENTER: _____

Co-Presenter(s): _____

Company/Agency: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____ **E-Mail:** _____

CPM (check one): Yes ___ No ___ **If yes, Society name:** _____

AUDIO-VISUAL EQUIPMENT NEEDS (note all that apply)

- | | | | | |
|---|--|-------------------------------------|------------------------------|-------------------------------------|
| <input type="checkbox"/> Computer | <input type="checkbox"/> LCD Projector | <input type="checkbox"/> DVD Player | <input type="checkbox"/> VCR | <input type="checkbox"/> Microphone |
| <input type="checkbox"/> Flip Chart w/Easel | <input type="checkbox"/> Other (specify) _____ | | | |

TRACK (indicate the one that best describes your presentation)

- | | |
|--|---|
| <input type="checkbox"/> Leading People | <input type="checkbox"/> Personal and Organizational Integrity |
| <input type="checkbox"/> Public Service Focus | <input type="checkbox"/> Managing Work & Performance Efficiency |
| <input type="checkbox"/> Change Leadership | <input type="checkbox"/> Strategic Planning & Systemic Thinking |
| <input type="checkbox"/> Personal and Professional Development | <input type="checkbox"/> Use of Technology in Public Service |
| <input type="checkbox"/> Developing Self-mastery | <input type="checkbox"/> Other (state area) _____ |

SUBMISSION GUIDELINES: The following must be completed to be considered:

- One copy of this sheet completed, signed and dated or by email (time stamp in lieu of signature will be accepted).
- One copy of statement not to exceed 50 words describing the presentation that will be used in the program brochure if the proposal is accepted; and,
- One copy of a presentation abstract, not to exceed 500 words, that includes the major objectives of the presentation.
- Submit to Carl Chase, Host Conference Chair by mail at Post Office Box 50938, Columbia, SC 29250, or by email to crlchas@aol.com. For further information call (803) 413-4240. **Submittal Deadline is December 15, 2012.**

REVIEW OF PROPOSALS: The proposals will be evaluated on content and relevance to the specific area selected in addition to the evaluation criteria listed on Page 2. This is a public sector management conference with a strong focus on management, leadership and interpersonal competencies with extensions into closely related disciplines and best practices for the delivery of excellence in customer service.

AGREEMENT: By submitting this proposal, I agree to allow the AACPM to use information submitted for marketing of the conference and in conference materials.

Signature: _____

Date: _____

In addition to the submission requirements listed on the previous page, the following evaluation criteria will be used for selection of presenters.

EVALUATION CRITERIA:

Presenters Experience (Describe in years and scope your amount of experience)

Name the five (5) most recent organizations that have been your audience

List published works you have authored

List your web presence and links to excerpts demonstrating your speaking and products

Provide information on your fee structure (include all costs associated with your fee)

Professional references (list three (3) along with contact information)

What is the largest audience to whom you have presented

What is the average audience size to whom you present

Thank you for sharing this information and allowing us to learn more about you and your presentation materials during our evaluation period. Our evaluation period for this conference is from 01/14/2012 to 02/14/2012..